

# Booking Form - BAFO Autumn Conference 2014

## Conference Aston Hotel

Aston Street, The Aston Triangle, Birmingham. B4 7ET

[www.conferenceaston.co.uk](http://www.conferenceaston.co.uk) Tel. 0121 204 4300

**Friday 14<sup>th</sup> and Saturday 15<sup>th</sup> November 2014**

Name of Delegate ..... BAFO Member Yes  No  \*\*

Name of partner (if applicable): .....

Address: .....  
.....

Email: ..... Tel No's (Home & Mobile):.....

### Booking Options

Full conference packages are based on a choice of three options: 1. single occupancy of a room 2. A delegate sharing double bedded room with non-delegate partner **or** 3. Two delegates sharing a room with 2beds. BAFO has a **limited number** of rooms reserved for Fri. & Sat. as a conference package, so please return this form without delay to the address shown below in order to secure your requested booking. Accommodation for all delegates at the conference hotel should be possible, but rooms are allocated strictly as booking forms are received – a greater than anticipated demand for rooms may result in later bookings being allocated accommodation at an alternative nearby hotel, in which case you will be asked whether you accept this option.

### Conference Packages

1. Full single delegate ..... £275

(Includes bed and breakfast accommodation Friday and Saturday nights. Buffet lunch 12:30 & half-day conference from 2 p.m. Friday. Saturday full day conference, including lunch, tea, coffee etc and BAFO dinner {**black tie**} on Saturday evening.

2. Full single delegate with accompanying partner sharing room .....£352

(Includes bed and breakfast accommodation Friday and Saturday nights for delegate and partner. Buffet lunch 12:30 & half-day conference (BAFO delegate only) from 2 p.m. Friday. Saturday full day conference (including lunch, tea, coffee etc for BAFO delegate only). BAFO dinner on Saturday evening (for BAFO delegate and partner.)

3. Full delegate package, sharing double room with another delegate  
(room with two beds) cost per delegate £205 (i)

(Includes Friday and Saturday night bed and breakfast. Buffet lunch 12:30 & half-day conference from 2 p.m. Friday. Saturday full day conference, including lunch, tea, coffee etc. and BAFO dinner on Saturday evening.)

Room shared with ..... (2<sup>nd</sup> delegate name) ..... £205 (ii)

### Day packages (no accommodation included)

1. Friday Half Day Delegate .....£25  DCP member ..... £10   
(incl. Buffet lunch 12:30)

2. Saturday Full Day Delegate .....£45  DCP member ..... £25   
Full day conference package including lunch, tea, coffee etc.

BAFO dinner {black tie} on Saturday evening. ....£45   
(incl. drinks reception & wine )

Please indicate here if you have any special dietary needs and provide the details separately.  Non- member delegate registration .....£40  \*\*

Please make cheques payable to BAFO and send with this form to:

**BAFO TREASURER**

26b The Hornet, Chichester, West Sussex. PO19 7JG

Tel: 01243 771314 e-mail: r.d.foden@talk21.com

**TOTAL AMOUNT £ .....**

PLEASE return this form ASAP and before 30<sup>th</sup> September at the **very** latest

NB: **Cancellations:** any refund of accommodation charges is dependent upon the cancellation policy of the Hotel.

\*\*An additional conference registration fee of £40 is payable by any delegate who is not a member of BAFO.