



GDPR PRIVACY NOTICE – BAFO

Who are we? What do we do?

BAFO is a membership organisation whose activities are directed by its constitutionally elected Committee. The Association’s Mission Statement is “BAFO exists to encourage education and good practice in forensic odontology and recognise, review performance and mentor member practitioners in forensic odontology”.

What is our role under the General Data Protection Regulation (GDPR)?

BAFO’s Committee are the Data Controllers and Data Processors on behalf of the membership. Both roles are subject to the Office of the Information Commissioner, the Supervisory Authority.

Where did we get your data?

Originally your data was obtained when you applied for membership of BAFO through the Membership Secretary.

What is the purpose of processing your data?

BAFO only stores and processes data with the purpose of carrying out the organisational remit of education, professional services and membership administration.

What is the lawful basis for this processing?

1. Processing is necessary for the performance of BAFO to which you the data subject is party, reference Article 6 GDPR (1)(b) “processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract” i.e. membership/application for membership of BAFO.
2. Processing is necessary for compliance with Article 6 GDPR (1)(c) where processing is necessary for compliance with a legal obligation to which the controller is subject; in this case BAFO is subject to complying with the Forensic Regulator.

Who are the Data Controllers?

The Membership Secretary and the Webmaster.

Who are the Data Processors?

The Committee is the Data Processor, specifically including the Membership Secretary, Webmaster, Newsletter Editor and Treasurer.

Who do I contact about storage of my data?

In the first instance you contact the Membership Secretary whose details appear on the website. <https://www.bafo.org.uk/officers>

Where is the data stored?

The Membership Secretary and Newsletter Editor store data on encrypted password-protected storage devices within the UK. The Webmaster stores data securely on <https://www.bafo.org.uk> where the server is within the EU.



Who is the data shared with?

It is shared with parties related to our educational role such as hotels and speakers for conferences.

It is shared with the distributor of the Newsletter.

It may be published on the map of active members on the public access part of the website.

How long will the data be stored?

Your data is stored for as long as your membership exists or for as long as Lawfulness of Processing can be established without explicit consent.

What if you resign from BAFO?

We still have to maintain some accounting records so your data will be held in an archived file for 5 years thereafter it will be deleted.

What are your rights?

- You have a right to be informed
- You may request a copy of the data stored
- You may request a correction to erroneous data
- You may request deletion of data if not in violation of statutory or contractual requirements
- You may request a restriction on processing
- You may withdraw consent for processing
- You may complain to the Data Controller (Membership Secretary whose details are on the website) or the Supervisory Authority (ICO)

What happens in the instance of a data breach?

The Data Controller shall without undue delay, within 72 hours, notify the personal data breach to the Supervisory Authority and you the data subject if the data breach is likely to result in a risk to the rights and freedoms of natural persons.

Where can I find more information?

A copy of this Privacy Notice can be found online at <https://www.bafo.org.uk>

The Supervisory Authority is the Information Commissioner <https://ico.org.uk>

ICO address is Wycliffe House, Water Lane, Wilmslow SK9 5AF tel 0303 123 1113

GDPR Act 2016 Easy layout. <https://gdpr-info.eu/>